

CLERK'S OFFICE
APPROVED

Date:.....5-21-02.....

Submitted by: Chair of the Assembly
at the request of the Mayor
Prepared by: Finance Department
For Reading: May 21, 2002

ANCHORAGE, ALASKA
AR 2002 - 173


1 A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING ONE
2 HUNDRED THOUSAND DOLLARS (\$100,000) FROM A PORTION OF THE CLOSING
3 ESCROW FUNDS ASSOCIATED WITH THE NEW CITY HALL LEASE TO BE USED FOR THE
4 PURPOSE OF TENANT IMPROVEMENTS WITHIN CITY HALL TO THE AREAWIDE FUND
5 (101)
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7

8 THE ANCHORAGE ASSEMBLY RESOLVES:
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10 Section 1. That ONE HUNDRED THOUSAND DOLLARS (\$100,000) from a
11 portion of the closing escrow funds associated with the New City Hall Lease is hereby
12 appropriated for the purpose of 2002 tenant improvements within City Hall to the Areawide Fund
13 (101).
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15 Section 2. This resolution shall take effect immediately upon passage and
16 approval by the Anchorage Municipal Assembly.
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18 PASSED AND APPROVED by the Anchorage Municipal the Assembly this 21st day of
19 May, 2002.
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Chair

ATTEST:


Municipal Clerk

Departmental Appropriation:

Finance: \$100,000



MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

AM 485-2002

Meeting Date: May 21, 2002

FROM: Mayor

SUBJECT: Appropriating \$100,000 from a portion of the closing escrow funds associated with the new City Hall lease to be used for the purpose of tenant improvements within City Hall to the Areawide Fund (101)

The Administration requests approval of the attached Assembly Resolution, AR 2002-173, to accept and appropriate \$100,000 from a portion of the closing funds derived at the time of closing the new City Hall lease for tenant improvements within City Hall to the Areawide Fund (101).

This \$100,000 appropriation will allow the selected low-bid contractor to proceed with initial construction work associated with the Finance Department project immediately. In total, \$340,000 was made available at the time the new City Hall lease was closed. A second appropriation for the balance of funds (i.e., \$240,000) is anticipated for submittal to the Assembly later in June 2002. Included in this second appropriation will be \$60,000 allocated for Assembly Department construction work, as well as the balance of funding needed to finish the Finance Department project. Note: the Finance Department project includes physical consolidation of the Assessor and Treasury Divisions to the 3rd floor, as well as relocation of Cultural & Rec Admin and Internal Audit.

Overall, space usage within City Hall will be much more efficiently used than it is currently. Both the Assessor and Treasury divisions work very closely together throughout the year and proposed building improvements are expected to improve operational efficiency and effectiveness by locating these two inter-related divisions together on the 3rd floor. In addition, the Finance project will establish a single Customer Service area for appraisal/billing questions and for receipting payment of all types of taxes, municipal utility bills, and municipal fines and fees. This Customer Service Counter is designed to allow more open space for traffic flow as well as more opportunity for self-serve computer stations to look up real property parcel and account information. The general cost categories for the Finance project include: design, construction, project management, computer jacks/outlets, and moving costs associated with combining the Assessor and Treasury divisions and relocating Cultural & Rec. admin and Internal Audit. The old area of the 6th floor currently occupied by Assessor admin and residential property appraisal staff will be occupied in the future by Cultural & Rec. admin and Internal Audit.

This \$100,000 appropriation will be fully expensed in 2002. The Finance project has been fully designed and bid. Project completion for the Finance project is scheduled for July 15.

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2 The accounting detail is as follows:

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4 Revenues 101-1311-9499 Reimbursable Cost \$100,000

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6 Expenditures: 101-1311-3101 Professional Services \$100,000
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10 The Administration recommends approval of AR 2002-173 appropriating \$100,000 from a
11 portion of the escrow funds received during closing of the new City Hall lease, for 2002
12 tenant improvements within City Hall to the Areawide Fund (101).
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14 Concurred:

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19 Harry J. Kieling, Jr.
20 Municipal Manager
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Fund Certification:

101-1311-9499 \$100,000

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27 Kate Giard
28 Chief Fiscal Officer

23 Respectfully submitted,

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27 George P. Wuerch
28 Mayor

Municipality of Anchorage
MUNICIPAL CLERK'S OFFICE
Agenda Document Control Sheet

An 2002 -

(SEE REVERSE SIDE FOR FURTHER INFORMATION)

1	SUBJECT OF AGENDA DOCUMENT Resolution accepting and appropriating \$100,000 from a portion of the closing escrow funds of the new City Hall lease for tenant improvements	DATE PREPARED May 13, 2002	
		Indicate Documents Attached <input type="checkbox"/> AO <input checked="" type="checkbox"/> AR <input checked="" type="checkbox"/> AM <input type="checkbox"/> AIM	
2	DEPARTMENT NAME Finance Department	DIRECTOR'S NAME Kate Giard	
3	THE PERSON THE DOCUMENT WAS ACTUALLY PREPARED BY Kate Giard	HIS/HER PHONE NUMBER 343-6610	
4	COORDINATED WITH AND REVIEWED BY	INITIALS	DATE
X	Mayor		
	Heritage Land Bank		
	Merrill Field Airport		
	Municipal Light & Power		
	Port of Anchorage		
	Solid Waste Services		
	Water & Wastewater Utility		
X	Municipal Manager	<i>Land Bank</i>	<i>5.17.02</i>
	Cultural & Recreational Services		
	Employee Relations	<i>[Signature]</i>	<i>5/16/02</i>
X	Finance, Chief Fiscal Officer		
	Fire		
	Health & Human Services		
X	Office of Management and Budget	<i>[Signature]</i>	<i>5/17/02</i>
	Management Information Services		
	Police		
	Planning, Development & Public Works		
	Development Services		
	Facility Management		
	Planning		
	Project Management & Engineering		
	Street Maintenance		
	Traffic		
	Public Transportation Department		
	Purchasing		
	Municipal Attorney		
	Municipal Clerk		
	Other		
5	Special Instructions/Comments		
	<i>Old tender</i>		
	<i>As for</i>		
6	ASSEMBLY HEARING DATE REQUESTED May 21, 2002	7	PUBLIC HEARING DATE REQUESTED <i>[Blank]</i>

M.O.A.
 2002 MAY 17 PM 2:41
 CLERK'S OFFICE